

SEPTEMBER 18, 2019
TOMS RIVER MUA
10:30 AM
AGENDA AND REPORTS

STATEMENT OF COMPLIANCE WITH OPEN PUBLIC MEETINGS ACT

NOTICE OF THIS MEETING WAS GIVEN BY (1) SENDING SUFFICIENT NOTICE HEREWITH TO THE STAR LEDGER, (2) FILING ADVANCE WRITTEN NOTICE OF THIS MEETING WITH THE CLERK/ADMINISTRATOR OF EACH MEMBER AUTHORITY AND (3) POSTING A COPY OF THE MEETING NOTICE ON THE PUBLIC BULLETIN BOARD OF ALL MEMBER AUTHORITIES

NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND

MEETING: September 18, 2019

Toms River MUA

10:30 AM

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- MEETING CALLED TO ORDER - OPEN NOTICE READ
 - PLEDGE OF ALLEGIANCE
 - ROLL CALL OF EXECUTIVE COMMITTEE
 - APPROVAL OF MINUTES: August 28, 2019 Appendix I

- CORRESPONDENCE.....Page 1

REPORTS

- EXECUTIVE DIRECTOR/ADMINISTRATOR – Perma Risk Management Svcs
.Executive Director's Report.....Page 4

- TREASURER – Stuart Neuhof
.Vouchers Report – September bills Page 38
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- ATTORNEY –Robert Budes, Esquire

- MANAGED CARE – QualCare
.Monthly Report..... Page 55

- SAFETY DIRECTOR – JA Montgomery
.Monthly Report and Agenda..... Page 59

- CLAIMS SERVICE – Qual-Lynx Associates
-

- OLD BUSINESS
- NEW BUSINESS
- PUBLIC COMMENT

**RESOLUTION - EXECUTIVE SESSION FOR CERTAIN SPECIFIED PURPOSES
PERSONNEL - SAFETY AND PROPERTY OF PUBLIC – LITIGATION**

1. Payment Authority Requests

- MEETING ADJOURNED

New Jersey Utility Authorities Joint Insurance Fund

9 Campus Drive, Suite 216

Parsippany, NJ 07054-4412

Telephone (201) 881-7632 Fax (201) 881-7633

Date: September 18, 2019

Memo to: Executive Committee
New Jersey Utility Authorities Joint Insurance Fund

From: Cathleen Kiernan

Subject: Executive Director's Report

MEL Report: The MEL met on September 4, 2019 at the Forsgate Country Club; a copy of Commissioner Rutkowski report is enclosed.

RCF Report: The RCF also met on September 4th at the Forsgate Country Club; a copy of Commissioner Bigler's report is enclosed. In addition, enclosed is Resolution 21-19 authorizing the transfer of the NJUA JIF's Fund Year 2015 liabilities to the Residual Claims Fund as of December 31, 2019 valuation.

Motion to adopt Resolution 21-19 authorizing the transfer of Fund Year 2015 liabilities to the Residual Claims Fund.

EJIF Report: The EJIF met on September 4th at the Forsgate Country Club; a copy of Commissioner Bigler's report is enclosed.

Risk Management Information/Operating System (RMIS) – Members and Risk Managers received an email with a link to renewal worksheets – to begin the 2019 underwriting renewal during the month of July with a September 15th completion date.

Cyber Security – Doug Brush and Kris Wasserman of Special Counsel/EQ have begun contacting members to perform an audit of member compliance with the MEL's Minimum Standards for Cyber Risk Control.

2020 Membership Renewals: Attached is a list of members scheduled to renew fund membership by January 1, 2020. Membership renewal documents have been mailed to members. Renewals are due back in the fund office by October 1, 2019.

Safety Expo – The second of two NJUA Safety Expos will be held on September 27th at the Camden County Regional Emergency Training Center. We are in the process of generating schedules to distribute to enrollees.

Finance Committee – We will be scheduling a meeting of the Finance Committee for mid-October to review the 2020 budget. Finance Committee members are: Michael Gianforte, Chair; Robert Fischer, Brian Bigler, Bernie Rutkowski and Frank Pestana.

Coverage Committee: The MEL Coverage Committee worked with the Technical Writer to redraft the JIF’s Crime Policy. We will schedule a meeting of the Coverage Committee to review the policy that the MEL has recommended local JIFs adopt.

First Aid/CPR and AED Training – In the past, the JIF has engaged a trainer to provide CPR/AED training. Members have asked J.A. Montgomery to arrange these classes again.

Motion to authorize scheduling 2 training sessions for CPR/AED Training.

Requests for Qualifications – We are in the process of advertising Competitive Contract RFPs for the Fund Attorney and Defense Panel.

Power of Collaboration Brochure: The MEL is distributing copies of a brochure highlighting the savings to taxpayers and significant improvement to the safety record since its inception.

League Magazine Ad: The latest in the series of “Power of Collaboration” ad (copy attached) will also highlight the savings to taxpayers.

NJSLOM Ethics Seminar: The NJSLOM has asked the JIFs to help spread the word on its upcoming League Ethics Seminars scheduled for October (attached). Many of the State-issued certifications (i.e., Construction Officials, Subcode Officials, CMFO, etc.) require CEU’s under the Ethics category; the League seminar will help to satisfy those requirements.

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